

## FINISH THE YEAR WELL - A FEW PRACTICAL THINGS

*Discuss together with those that are involved in the ministry of your playgroup what needs to be done to ensure an effective start to the new year.*

### suggestions

Clean out the playgroup cupboard

Discard broken toys, old play dough or other perishables

Update equipment inventory – keep a copy of this at Playgroup

Wash paint smocks, dress ups, tea towels, hand towels and soft toys

Disinfect baby toys

Relabel shelves and equipment as necessary

Top up supplies

List items to be bought next year

Arrange a working bee for the outdoor area and allocate funds for a topup of the sandpit and tan bark early in the New year

As a team have a celebration, acknowledging thanks to all those involved in the ministry . A bit of encouragement goes a long way with volunteers!

*For more helpful information on finishing well have a look at Playgroup Victoria's Playgroup Manual , 4th edition page 90. Enter the Members' Gateway at [www.playgroup.org.au](http://www.playgroup.org.au) to download the Playgroup Manual.*



#### President

Dorothy Hughes (President)  
03 9653 4275  
0400 484 131

[dhughes@melbourne.anglican.com.au](mailto:dhughes@melbourne.anglican.com.au)

#### Correspondence

Ruth Kernick (Secretary)  
03 9873 7730  
0408 144 675  
[ruth@kernicks.com](mailto:ruth@kernicks.com)

#### Anglican

Dorothy Hughes (President)

#### Baptist

Ruth Kernick (Secretary)  
03 9873 7730  
0408 144 675  
[ruth@kernicks.com](mailto:ruth@kernicks.com)

#### Baptist

Louisa Raggatt  
*Currently on Maternity Leave*

#### Brethren

Jan Bangay  
03 9876 4519  
[mjbangay@netspace.net.au](mailto:mjbangay@netspace.net.au)

#### Churches of Christ

Sue Nicholls  
03 9702 1011  
0403 822 324  
[mandsnicholls@ipriums.com.au](mailto:mandsnicholls@ipriums.com.au)

#### Salvation Army

Roslyn Elms  
03 8271 2839  
0421 120 857  
[roslyn.elms@aus.salvationarmy.org](mailto:roslyn.elms@aus.salvationarmy.org)

#### Jacqui Berris (Treasurer)

03 5244 5118  
[jacqui.berris@bigpond.com](mailto:jacqui.berris@bigpond.com)

#### Uniting Church

Chris Barnett  
03 9340 8806  
[chris.barnett@ctm.uca.edu.au](mailto:chris.barnett@ctm.uca.edu.au)